



April 30, 2021

Jayne M. Brand, City Administrator
City of Prescott
800 Borner Street
Prescott, WI 54021
jbrand@prescottcity.org

VIA EMAIL

Re: City of Prescott Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Jayne M. Brand,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- §259-5, B(1), specifies that the applicant of an electrical permit must be employed to perform the work. Per [Wis. Admin. Code § SPS 316.012\(2\)](#), the master electrician shall be identified on the application but is not required to be the applicant. This requirement would be more restrictive than Wis. Admin. Code § SPS 316, which is prohibited by [Wis. Stat. § 101.86\(1\)\(a\)](#).
- §259-5, B(3), specifies when an electrical permit is required. Electrical permits shall be required for the installations provided under [Wis. Admin. Code § SPS 316.012\(1\)](#).
- §259-5, C(2), specifies that all wires which are to be concealed shall be inspected before concealment. Per [Wis. Admin. Code § SPS 316.013\(3\)\(c\)1](#), concealment or energizing of electrical wiring, other than an electrical service, may proceed if inspection has not been completed within 2 business days after notification is received.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that All Croix Inspections will be the electrical inspection agency responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Steven Rasmusson, at (608) 617-2985, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Electrical Program Staff, Technical Services Bureau
All Croix Inspections